

**MSU ALUMNI CLUB OF MID MICHIGAN (“Club”)  
Minutes of Meeting Held October 10, 2007  
At the Michigan State University Alumni Association**

**Board Members Present:** Kim Kittleman, Tom Ruis, Peter Wujkowski, Maritta Proctor, Marcy Bishop-Kates, Carole Lick, Dominic Migaldi, Tim Sambaer, Rob Gilbreath, Jeff Hicks

**Board Members Excused:** Charnita Alexander, Nicole Dandridge, Carole Sorenson, Nathan Clark.

**Others Present:** Sean Sanford, Peter Weiss, Sue Usiak, Liz Hanak.

**Call to Order:** Tim Sambaer called the meeting to order 5:40

**Additions to Agenda:**  
No additions

**Approval of Agenda:**  
Motion to accept Maritta Proctor Jeff Hicks support. Accepted unanimously

**Approval of August Minutes**

**Introduction of Scholarship Report: Peter Weiss**

Born in Juno Alaska. MSU was of great interest especially the honors college. Science interest (Biology). In high school participated in multiple sports. Peter is working directly with a professor on a research project with a goal to publish the research. Peter lives on campus and is in the Lyman Briggs residential college. Peter likes the “variety” of opportunities available on campus. Peter thanked the Board and Alumni Club of Mid Michigan for the scholarship and stated he has three other brothers and sisters in college and his parents are near retirement age so the financial assistance was greatly appreciated. The financial assistance of our scholarship allows him time to study versus taking-on a part time job.

**Endowed Scholarship Report: Carole Lick**

Carole distributed a summary of the committee accomplishments. An honorary committee has been established with Stella Cash serving as the honorary chair. The College Alumni Professionals have been informed of the event and asked to be involved. The Deans have been invited to serve on the honorary committee with additional involvement encouraged. Marcy and Barb Sawyer-Koch coordinated the logo development of our event logo with Bruce Mackley (graphic designer.) The committee is coordinating with the retired faculty association to extend the event invitation to that group. Rich Lewis from the Black Alumni Association will promote our event and there is hope that we will also get a sponsorship from that organization. Rich also suggested Tiko Duckett for the honorary committee. Jeff Hicks volunteered to assist with communication with Mr. Duckett.

Budget update: (Barb Sawyer-Koch) We hope to net at least \$25.00 per person.

Parking concerns have been solved and Stella Cash has coordinated the reservation of 150 parking spots in one of the stadium parking lots. The committee has agreed to pay two students to work the parking lot and pay for the parking passes.

The florists gained access to the LaSalle Club for ideas and planning. The committee will be meeting with the LaSalle Club chef tomorrow.

Sean Sanford asked how qualified a sponsorship. Carole responded \$1000 up.

Marcy has agreed to coordinate the invitations and receive the reservations. The committee has met with University Development and the MSUAA to coordinate the event under the MSUAA. Both of those offices have been very helpful and supportive of our event.

#### **New Business (Carole Lick)**

MSU Dance Team Grant: Bonnie Knutson asked if there was some way for the Club to support the Dance Team in their effort to fund raise for their national competition.

The Board voiced concern about gifting money to one group when we were not able to provide funding for all mini-grant applicants

Marcy suggested that we notify them of our mini-grant for next year.

Carole Lick moved that we consider the Club for consideration for mini-grant next year. Jeff seconded. **Motion** passed unanimously

#### **Duane Vernon condolence gift**

Duane Vernon's Mom passed away earlier this week. Mr. Vernon has been very involved with the Club and the Board should extend a gift

Jeff Hicks moved to extend a gift to Duane. Maritta Proctor supported a gift of \$100. Carole Lick supported. **Motion** carries unanimously.

#### **Approval of September Minutes**

Rob Gilbreath moved to accept corrected September minutes. Jeff Hicks supported. **Motion** passed unanimously.

#### **Corresponding Secretary's Report**

Rob clarified our web site is through yahoo small business. It is basically just a domain name. We can post information, pdfs, pictures, and links. Connie Witherspoon coordinates our web site.

We can not take registrations/payment for events via the web site.

Rob Gilbreath did spend an hour with the MSUAA Spartan Internet consultants discussing club needs and our current site.

Rob maintains a database of contact information for those alumni that have contacted us directly or attended one of our events.

Barb Sawyer-Koch asked if the Board would investigate if individuals would prefer to receive the newsletter via email verses the hard copy.

Marcy Bishop-Kates stated that she coordinated a newsletter for years and she had a great response to changing to an electronic version.

Meritta Proctor suggested emailing an announcement that the newsletter would be sent electronically unless they notify us.

Sean Sanford suggested an opt-out option at the bottom the email.

Meritta Proctor stated she has a contact that coordinates credit card payments for events.

Peter Wujkowski stated sometimes banks assist in coordinating event payment.

#### **Non-Sporting Events Report (Marcy Bishop-Kates)**

Service Events being planned for Ronald McDonald House and Habitat for Humanity for the spring.

Homecoming email went out with extensive instructions. Barb Sawyer-Koch asked how many people were participating. Marcy responded about 20 people.

Marcy showed the business cards the committee printed with Club information on one side and the Crystal Gala information on the other side. The cards will be stapled to candy.

There are also handouts for Grand Awards Dinner and Green and White Brunch.

#### **Young Alumni Report: MSU & U Open for Business (Kim Kittleman)**

The Credit Union continues to be very supportive in their sponsorship. The MSUFCU is coordinating the speaker this month. Kim Kittleman has not received the speaker information as of yet.

#### **Sporting Events Report: ND game follow-up (Jeff Hicks)**

Viewing Party: Thank you to Board members that helped. We had about 80 attendees  
The ND road trip: was a sell out and went very well.

#### **Resolution to adopt the 501c3 application (Tim Sambaer)**

The Board should have all received a copy of the application

Jeff Hicks moved to adapt the resolution. Rob Gilbreath seconded.

**Motion** passed unanimously

### **Old Business**

#### **MSU Basketball Tickets**

We have several basketball tickets remaining. Several Board members were not present at the last meeting so Tim Sambaer will coordinate with those members to allow them access to available tickets.

#### **MSU – Uof M football tickets**

The Club will be provided additional tickets. Tim will verify with Ralph Young and then consult the executive committee to decide how to offer the tickets to the Board.

#### **2008 Board Members**

Tim encouraged individuals to apply to the Board. We have six members retiring from the Board. One member (Marcy Bishop-Kates) has voiced interest in reapplying to the Board.

**Motion** to adjourn made by Peter Wujkowski. Seconded by Dominic Migaldi. **Motion** passed unanimously.

Meeting adjourned 6:55 pm.