

**MSU ALUMNI CLUB OF MID MICHIGAN (“Club”)  
Minutes of Meeting Held May 9, 2007  
At the Michigan State University Alumni Association**

Board Members Present: Tim Sambaer, Jeff Hicks, Nathan Clark, Kim Kittleman, Marritta Proctor, Carole Sorenson, Barbara Sawyer Koch, Tom Ruis, Marcy Bishop-Kates, David Tyler (guest), Rob Gilbreath, Peter Wujkowski, Nicole Dandridge, Charnita Alexander, Carole Lick (conference call)

Board Members Absent: Dominic Migaldi

President Sambaer called the meeting to order at 5:45 PM

**INTRODUCTIONS**

**ADDITIONS TO AGENDA**

Jeff Hicks Web site contest

Peter asked to discuss one item on the budget

**APPROVAL MARCH MINUTES**

A motion was made by Hicks, seconded by Nathan Clark to approve today’s agenda.

Motion passed

(Peter asked for clarification on the web site proposed expense of \$4000. Jeff Hicks clarified that there was no action on that item.

Corrections needed:

Web site design = golf 4 some

Logo = Basketball

Moved Marcy, seconded Barbara. Passed

**STUDENT ASSISTANCE PRESENTATIONS – MSU CONTACT**

Short term loans offered by the University but work very different from what our Club does with assistance. There are restrictions on the loans. The University does some times wave repayment. Marritta asked if we could gift money then ask that the repayment be waved. The University (Business Office) stated no, funds would then have to be considered financial aid. Overall the initial feedback was no. Marritta approached a second individual who believes the Club still might be able to assist. She stated she would get back to Marritta and has not done so yet. Marritta will update the Board at the next meeting.

Question raised about total funds available. Nathan stated 3000. Marritta moved that since the amount is less than 50% of the funds than last year that we award \$1500 to Red Cross and \$1500 to Food Bank. Barb supported. Motion passed

Tom questioned amounts from last year. (See Nathan)

## **CORRESPONDING SECRETARY'S REPORT**

Allegra sent out an 8 page newsletter. Allegra misquoted cost so Club saved August 1, 2007 deadline for Fall newsletter.

Rob still does not have the ability to send to the massive distribution list.

## **TREASURER'S REPORT**

See additional pages

Budget discussion regarding scholarship allocation raised by Peter. Jeff Hicks suggested we revisit the discussion. Tom stated concern that mailing of textbook scholarship information without having the budget information.

Maritta stated she appreciated the healthy discussion to prepare for next year.

Barbara states this discussion re-emphasized the importance of a major sponsor for the scholarship gala.

Motion to discontinue 800 phone number due to repetitive problems. Jeff motioned, Nathan Clark seconded. **Motion** passed. Rob will place a notice on the web site.

Marritta raised question on why one of the entry fees was reduced. Nathan stated that it was part of a sponsorship package. Jeff stated that there are two sponsorship levels that include a reduced fee for golfing. Nathan will re-check the details.

Marritta asked when the board decided to reduce fee's. Jeff stated the golf committee has granted no reduced fee's to sponsorships. Jeff stated before any decision was made he would bring it before the full board for approval

Maritta moved to accept. Barbara seconded to approve March treasurers report

## **GOLF OUTING COMMITTEE REPORT**

Jeff Hicks stated there is not much new to report. He distributed a volunteer sign-up form.

Registrations are coming in slowly. Deadline is May 31, 2007 so the committee feels that registrations will pick up.

Carole Sorenson raised a question on what the volunteers need to do. Jeff stated registration table, raffle ticket sales, hole in one witnesses for example. Lot of things to do.

Rob stated he will send out a reminder email out to the Club, weather is getting nice. Individuals may be getting the "fever" to get out on the course now that the weather is getting nice.

### **WEB SITE CONTEST**

Jeff stated that he received a note from a concerned alumni that had entered the contest. Jeff read the letter and his response (see additional pages.) Bill Beekmans response to the alumni was also read.

The Board approved of Jeff's response.

New deadline June 1<sup>st</sup>.

Rob Gilbreath asked how many designs have we received. Two submissions currently with one other individual stating they were going to submit an entry.

Nicole asked if we targeted any campus communities. Jeff does not know except that one of the entries did come from someone in the information technology office.

Barbara asked if it is a club goal for alumni to be able to pay online for events. She stated it would be extremely beneficial for event programming.

### **TEXTBOOK SCHOLARSHIP REPORT**

Tom stated we have about 20 applications. Notifications will go out by May 19<sup>th</sup>. The committee will meet next week to decide on candidates. Tom will be adding an additional committee member volunteer.

Once the scholarships are decided the reception will be planned.

Tim asked when the event was last year. Peter answered June.

Tim asked if there are additional budget concerns

Kim asked if sponsors have been approached. Tim stated not yet

Tom made a motion that the 500 from Green and White Tailgate be awarded to scholarship. Motion passed.

### **ENDOWED SCHOLARSHIP REPORT**

December 15<sup>th</sup> Gala. Carole asked that the Board mark their calendars

### **NON-SPORTING EVENTS REPORT**

Not many Wicket tickets left. Encouraged board members to buy tickets if they are interested

Logo contest. Marcy distributed copies of the logo submissions for vote. Marcy stated that she believes there is a clause that we don't have to take ones.

Purpose to create an identity for our club. Charnita used the WKAR auction that most volunteer had t-shirts and they were proudly publicizing their club or place of business.

Barbara volunteered to head up t-shirt order if we identify a logo.

Marcy stated that we need to make sure our events are on the MSUAA web site. Brief discussion of who has access to submitting events. Jeff suggested Marcy email Dave Brown.

### **UNIVERSITY ASSISTANCE**

Mini grant applications are in and the committee will meet and have decisions by the next meeting. Nicole will be adding an additional committee member. We received an increase in cultural applications.

Peter asked if there as a set amount for the awarded projects. Nicole stated no. The non revenue sport amounts is not expected to change but there is flexibility in what is awarded based on the project

Charnita asked if the board could submit a request for a program and seek funds from this fund. Nicole stated that the club does not run the programs but seeks proposals and funds programs.

Past support has gone to goggles for the swim team, seats for children at Wharton, explore Africa program.

Nicole stated there is an opportunity to publicize the clubs giving. Example: presenting checks, pictures

Barbara asked how much has been awarded to programs. Nicole stated the amount vary from about 200 to 1000 dollars

### **YOUNG ALUMNI REPORT**

Business to Business event in planning stages. Working with the MSUFCU in confirming location. Committee looking to secure at least one speaker for the early evening event to be held the third week of June.

### **TAXES/BYLAWS**

Status report from Nicole on the articles of incorporation. We need to put in specific language required by the IRS to act as a 501 C3. Nicole believes in the next month the application will be complete. She would like all Board members to review the application prior to it's submission

Chicago provided copies of all of their legal documentation that has been extremely helpful. Atlanta has also provided their information. Nicole stated she may need to follow up with certain committee members for information. She appreciates everyone's efforts.

Peter stated he is surprised that the MSUAA does not have more guidance in regards to this process.

Nicole believes we will be successful in seeking the 501C3 status. She feels that it may be possible that the club be asked to pay some penalty fees but Nicole does not think it will happen.

Carole asked for time frame to hear a response. Nicole responded up to a year.

Carole voiced concern about the major sponsors for the gala event. Nicole is confident that we be granted a retroactive date of incorporation so the scholarship committee should be fine in seeking sponsorship.

Tim stated that the club has budgeted \$750 for insurance to cover board members. Barbara asked what coverage would be provided for events (public verses private residence). Tim needs to talk with the insurance agent. Barbara asked if Tim would ask about coverage for the High Tea event. Jeff stated the club would not have coverage in town. Marritta suggested single day coverage.

Marcy asked what Brian Huggler required.

Jeff moved to reinstate articles of incorporation, seconded by Peter. Motion passed

## **NEW BUSINESS**

### **FOOTBALL TICKETS**

Tim passed around sign-up form for individual tickets if anyone is interested. The club is significantly limited for the good games.

Tim stated that club has the option to purchase season football tickets. Tim asked if anyone was interested.

Jeff stated the seats are good but will be expensive. Jeff added if we have a large interest in a specific game due to our Ralph Young level we could request additional seats but it's not guaranteed.

May25th deadline for getting information back to the MSUAA

Tim requested Board members email him by Monday with individual/season game ticket interest. Based on interest the club will decide how to proceed.

### **HOMECOMING**

Night football game. Carole asked if the green and white brunch would still be in the morning

### **MSUAA NATIONAL BOARD MEETING**

Strategic planning two day meeting. Several main goals came to the forefront

Stella Cash term ended, Bonnie Knutson current Board Chair. Greg Hauser chair elect  
Bylaws committee working on writing new bylaws

**RALPH YOUNG GOLF OUTING**

May 31<sup>st</sup>. FYI

Spartan store (Barbara) stated there are some great deals. (MSU Spartan Store) in the  
printing building. Anyone interested in a deal

George Webster (Friday noon) memorial LaSalle Club. Fund established to assist former  
athletes who did not complete their degree to come back and complete their degree.

Rob made motion to give \$100 to fund. Seconded by Marcy

**Motion** to adjourn made by Jeff Hicks, seconded by Nathan Clark.

Meeting adjourned 7:45pm